



# Information for Residents Town of Lake Mills, WI December 2018

**'SIGN UP FOR UPDATES'** to be informed by email of Notices, Alerts, Public Hearings, Special Meetings, and Town news as it happens.  
[www.townoflakemills.org/sign-up](http://www.townoflakemills.org/sign-up)

## MONTHLY meeting schedule\*

Town Board  
2<sup>nd</sup> Tuesday 8 PM @ Town Hall, 1111  
S. Main St, Lake Mills

## Plan Commission

1<sup>st</sup> Tuesday 8 PM @ Town Hall, 1111  
S. Main St, Lake Mills

## Joint Rock Lake Committee

1<sup>st</sup> Tuesday 6 PM @ City Hall, 200  
Water St, Lake Mills

## Other meetings scheduled

ANNUAL Meeting of the Electors  
April 16, 2019 7 PM @ Town Hall  
prior to Town Board meeting

Special Meeting of the Electors &  
Public Hearing on 2020 budget  
November 12, 2019 7:30PM @  
Town Hall

## Run for Town Office in 2019

Elected Town Government terms are two years. The **next election for all Town Officials is April 2, 2019**. The Town Clerk Incumbent is not running for re-election. Some voting board members may also choose not to run. Candidacy papers are **due January 2, 2019** for the April 2, 2019 election. See [elections.wi.gov/candidates](http://elections.wi.gov/candidates).

\*Monthly meeting times do change occasionally. Notifications, agendas, minutes and other important info is regularly posted on our website and at the Town's three official posting locations (Town Hall, cul-de-sac on Finch Brothers Rd, North End boat launch).

## TAX & DOG LICENSE PAYMENT DEADLINES:

### January 31, 2019:

- **Property Taxes**- Full payment or 1<sup>st</sup> Installment due. Send to Town Treasurer. NO LATE PAYMENTS ACCEPTED. MUST BE POSTMARKED NO LATER THAN JAN 31<sup>st</sup>.
- **Personal Property Taxes** - Paid in full to Town Treasurer. Interest will be assessed to late payments; possible withholding of business licenses per Town Ord.2-8.
- **Special Charges** - Paid in full to Town Treasurer. Cannot be postponed.

### March 31, 2019:

- **Dog Licenses due** - paid to Town Treasurer. Rabies certificates required. Submission after April 1<sup>st</sup> will be considered late, and assessed a \$5 late fee **and** \$25 handling charge. Please write a separate check for your dog licenses(s). DO NOT combine dog license fees with tax payments.

### July 31, 2019:

- **2<sup>nd</sup> Installment of Property Taxes due**- MAIL TO: JEFFERSON COUNTY TREASURER. Town Treasurer will/can NOT accept 2<sup>nd</sup> Installment payments.

## TAX & DOG LICENSE PAYMENT INSTRUCTIONS:



MAKE SEPARATE CHECKS PAYABLE TO:  
**TREASURER,  
TOWN OF LAKE MILLS**

MAIL TO:

**Town of Lake Mills**  
Sharon Guenterberg, Treasurer  
W8875 Airport Road  
Waterloo, WI 53594

- ✓ **WRITE SEPARATE CHECKS FOR TAXES AND DOG LICENSES:** Escrow check overpayments cannot be applied to dog licenses. If a separate check is not provided, no dog licenses will be issued.
- ✓ **ALL TAX PAYMENT AND DOG LICENSES WILL BE DONE BY MAIL ONLY.** DO NOT DROP THEM OFF AT THE TOWN HALL OR AT THE TREASURER'S HOME. They will not be accepted and will be returned, which may cause late fees and/or interest to be charged.
- ✓ **SEND ONLY THE STUB OF THE TAX BILL ALONG WITH YOUR CHECK.** Keep the remaining portion of the bill for your records. If partial payment is made, please note that there will not be a written reminder of the second installment due sent prior to the July due date. NOTE: the 2<sup>nd</sup> installment payment should be sent to the Jefferson Co. Treasurer. **PLEASE WRITE YOUR CONTACT PHONE NUMBER ON TAX STUB IN CASE OF QUESTIONS.**

- ✓ ENCLOSE A SELF ADDRESSED, STAMPED, SIZE #10 ENVELOPE PLEASE for a receipt of taxes and dog license to be sent to you. **IF NO ENVELOPE IS SUPPLIED, NO RECEIPT WILL BE SENT.**
- ✓ **LOTTERY CREDIT:** The State Lottery Credit will appear on your 2018 tax bill if you have been pre-certified. If this property was your primary residence on January 1, 2018, and you did not pre-certify for the lottery credit, the credit may be claimed until January 31, 2019 by filling out a claim form issued by the Town Treasurer. Please contact the Treasurer for a form, (920) 648-8921 or find it on the Town's website under "Forms & Permits"
- ✓ **SPECIAL CHARGES:** \$195.00 for Garbage/Recycling 2019 service fee, and delinquent utilities if applicable.
- ✓ **QUESTIONS? TAXES, LOTTERY CREDIT INFO AND DOG LICENSE ISSUANCE QUESTIONS:**  
Sharon Guenterberg, Town Treasurer (920) 648-8921, 9:00 AM to 7:00 PM

**OTHER TOWN OF LAKE MILLS INFORMATION:**



**SNOWPLOWING** questions or concerns should be directed to the Town Clerk [townoflakemillsclerk@gmail.com](mailto:townoflakemillsclerk@gmail.com), or (920) 648-5867. WE REQUEST THAT YOU WAIT AT LEAST 12 HOURS FROM THE TIME THE SNOW ENDS TO REPORT UNPLOWED ROADS TO ALLOW TIME FOR THE CREWS TO COMPLETE THEIR ROUTES. By law the Town of Lake Mills has 36 hours to remove snow from roadways. Sand/salt mix is available at the cul-de-sac on Finch Brothers Rd (aka road to the old Muck Farms) for township residents only.

**Winter parking regulations are in effect November 1 through March 31 each year. No parking on any Town road 1:00-6:00 a.m.**



**GARBAGE AND RECYCLING:** Schedules for the 2019 season are available on John's Disposal website at [www.johnsdisposal.com](http://www.johnsdisposal.com). Garbage is picked up every week and recycling every-other week. Bulk pick up is every third Monday/Tuesday of the month. Monday route is the Shorewood Hills, Elm Point and North End of the Lake areas. The Tuesday route is the rest of the Town. Loose recycling must fit in the cart. Shredded paper can be contained in clear, tied, plastic bag.



**2019 YARD WASTE ROADSIDE PICKUP DATES** are scheduled for Saturdays **May 11, November 2 and November 16** for the residents on the Monday route only. Place grass, leaves, small sticks, pumpkins, corn stalks & similar material in clear plastic or brown biodegradable bags before 6:00am on the pickup date. Small bundles of branches are also picked up. It is illegal to dump yard waste in town road right of ways or onto property not owned by yourself without permission.



If you burn yard waste please be mindful of your neighbors' health and well-being first. You are required to contact the Jefferson County Sheriff's non-emergency number (920)674-7310 to notify them of the planned controlled burn. Town Board encourages residents to utilize the curbside yard waste pick up rather than burning yard waste whenever possible.



**ELECTIONS:** Town of Lake Mills Residents vote at the Town Hall, 1111 South Main Street from 7:00 am to 8:00 pm on designated election dates. Registration and absentee ballot information is available on our web site or contact the Town Clerk (920) 648-5867 or [townoflakemillsclerk@gmail.com](mailto:townoflakemillsclerk@gmail.com).



**ANNUAL BOAT LAUNCH PERMITS:** The application for boat launch permits is only available for download via the town's website [www.townoflakemills.org/forms-and-permits](http://www.townoflakemills.org/forms-and-permits) or by request from Town Treasurer (920) 648-8921. After May 1<sup>st</sup> purchasers should use the Annual Permit Envelopes (white) at the boat launches in the deposit boxes.



**Jefferson County Rabies Clinics** are held annually in the spring and fall (typically late in March and October) at Jefferson County Fair Park. Rabies vaccinations cost \$10 and are good for one year. Subscribe to the Town's website for details by email when dates are scheduled, or check the Humane Society's website events page [www.hsjc-wis.com/events](http://www.hsjc-wis.com/events).



**Jefferson County Clean Sweep Events 2019: April 5 & 6** at Jefferson County Fair Park, **September 20 & 21** at Watertown Street Dept, **October 4** at Whitewater Public Works Complex. Electronics, Appliance and Lawn Equipment recycling: **August 24**. Details at [www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep).



**Rent a storage space** at Ferry Park for your canoe or kayak from April 1 – October 31. Space is limited. Contact Town Clerk (920) 648-5867 or [townoflakemillsclerk@gmail.com](mailto:townoflakemillsclerk@gmail.com) for availability and more information.

**See our website for updates and more information! [www.townoflakemills.org](http://www.townoflakemills.org)**

Town of Lake Mills  
1111 South Main Street Lake Mills, WI 53551  
(920) 648-5867 Town Clerk

