

**INSTRUCTIONS FOR  
TOWN OF LAKE MILLS, JEFFERSON COUNTY  
CODE OF ETHICS STATEMENT  
OF INFORMATION TO BE MADE BY TOWN OFFICIALS AND  
CANDIDATES FOR ELECTION**

Attached hereto is a Statement of Information required to be made by Town of Lake Mills officials and candidates for nonjudicial elected office. In accordance with sections 1-15-4(3 & 4) of Ordinance 1-15 enacted by the Lake Mills Board of Supervisors, the attached Code of Ethics Statement of Information must be completed by all officials and candidates for nonjudicial elected office, and filed with the Town Clerk. **Officials** must complete and file the State of Information no later than April 30<sup>th</sup> of each odd numbered year, or within ten days after taking office, and thereafter at least bi-annually no later than April 30<sup>th</sup> of each odd numbered year. The Statements of Information of officials will be open for public inspection. **Candidates** must complete and file the Statement of Information within 10 days after filing nomination papers or within 10 days after any other form of nomination. Statements of Information of candidates will be open for public inspection until 10 days after the election in which the candidate is participating, but thereafter will be sealed and subject to examination only upon a court order.

Within the meaning of the Town of Lake Mills Code of Ethics and the attached Statement of Information, the following terms have the following definitions:

1. "Official" means all town department heads, town supervisors, and all other town elected officers, except judges.
2. "Candidate" means every candidate for election to the office of town supervisor or any other town elected office except judicial office.
3. "Immediate family" means:
  - (a) An individual's spouse; and
  - (b) An individual's relative by marriage, lineal descent or adoption who receives, directly or indirectly, more than one-half of his or her support from the individual or from whom the individual receives, directly or indirectly, more than one-half of his or her support.

Questions concerning these instructions or the attached Statement of Information should be directed to the Town's Attorney's Office.

**TOWN OF LAKE MILLS, JEFFERSON COUNTY  
CODE OF ETHICS STATEMENT OF INFORMATION  
BY TOWN OFFICIALS AND CANDIDATES FOR ELECTION**

Please state the following indicated information:

1. Name of official or candidate

2. Office held or sought by election

3. Address of official or candidate

(Required only for elected office)

4. Names of immediate family

**Names**

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5. Nature and source of principal income of official or candidate:

Nature

Source

6. Names and addresses of all creditors to whom the official or candidate or member of his or her immediate family is indebted more than \$5,000. Exclude indebtednesses on principal residences, and to persons or businesses who or which are not located in the Town of Lake Mills and do not do business in the Town of Lake Mills:

**Names**

**Address**

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7. Names and addresses of all corporations, partnerships and sole proprietorships other than religious, political or charitable organizations, in which the official or candidate or a member of his or her immediate family, holds any office or directorship. Exclude any such corporation, partnership or sole proprietorship which is not located in the Town of Lake Mills and does not do business in the Town of Lake Mills

**Names**

**Addresses**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. Identities of real property by address and fire number, if any, located in the Town of Lake Mills other than the principal residence in which the official or candidate or a member of his or her immediate family owns an interest. Exclude such an interest if it is a fractional share of not more than one-tenth:

_____
_____
_____
_____
_____

I hereby state that the foregoing information is true and correct to the best of my knowledge as this information has been provided and read by me, the undersigned official or candidate, before I place my signature hereon.

Dated: \_\_\_\_\_ Signed \_\_\_\_\_

For Town Clerk's Office Only

Filing hereof accepted by \_\_\_\_\_  
on \_\_\_\_\_