

**Town of Lake Mills  
December 11, 2018**

**Monthly Board Meeting**

- 1) Meeting called to order by Chairperson Oostdik at 8pm. Notice was posted at the Town Hall, North End Boat Launch, and Cul-de-sac on Finch Brothers Road and on the town's website: [www.townoflakemills.org](http://www.townoflakemills.org).
- 2) Adoption of Agenda – Motion made by Sup. Schroeder to adopt the agenda as published, seconded by Sup. Peterson. Motion carried.
- 3) Approval of Minutes – Chair. Oostdik to approve the minutes of the October 23, 2018 Budget Workshop special meeting as printed, seconded by Sup. Schroeder. Motion carried. Motion made by Chair. Oostdik to approve the minutes of the November 13 Public Hearing, Special Meeting of the Electors and monthly Board meeting as printed, seconded by Sup. Schroeder. Motion carried.
- 4) Treasurer's Report – Motion made by Sup. Schroeder to approve November Treasurer's Report, seconded by Chair. Oostdik. Motion carried. Sup. Schroeder inquired about the amount to be cash applied to 2019. December revenues are not known for another month.
- 5) General Fund Vouching - Motion made by Sup. Schroeder to approve December disbursements of \$52,881.92, seconded by Chair. Oostdik. Motion carried. Please take time to look at the informational letters included with your real estate tax bill mailing. Pay dog license renewals on time, and send a self-addressed, stamped envelope with your payment if you require a receipt.
- 6) Reports
  - a. Police Report – read by Chief Miller. Retired Officer Jim Salmon passed away suddenly.
  - b. Joint Rock Lake Committee Report – Anticipate bringing pier ordinance revisions to Town Board in January. Joint Rock Lake Committee will not meet in January.
  - c. Plan Commission Report – Did not meet in December.
  - d. Other committee reports – Rick Roedl, Project Manager for Daybreak Foods, gave an update on Crossman Rd facility expansion. Roedl addressed current odor problems, stating it has been taken to a higher level in the company and given higher priority. Roedl expects to return to Town Board in 6-8 weeks with additional information on the planned solution, and to come before the Plan Commission in February with plans for a feed conveyor. He gave a timeline for project completion, and answered questions. First new flock of birds are coming next week.
- 7) Period of Public Comment and Questions – None
- 8) Application Reviews
  - a. Motion made by Sup. Peterson to approve request to hold a special event by Lake Mills Main Street Program for Knickerbocker Ice Festival on February 1-2, 2019 subject to receipt of certificate of insurance, seconded by Sup. Schroeder. Chair. Oostdik abstained. Motion carried.
- 9) Old Business
  - a. Update on Cambridge Fire & EMS Agreement tabled to January. Commission is meeting December 19. An Engine 1 capital campaign flyer was mailed to the Town residents serviced by Cambridge Fire & EMS. Anyone interested in contributing is welcome to do so regardless of residency. Engine 1 is being jointly funded by participating Municipalities and other fundraising efforts. The Commission can save money on the cost of the truck by paying for it sooner than later.
- 10) New Business
  - a. Motion made by Sup. Schroeder to dedicate not to exceed \$6000 for engineering work proposed by Cory Horton, raSmith, for the depression on Shorewood Hills Rd, seconded by Chair. Oostdik. Motion carried. Following the October 18, 2018 neighbor meeting Town was advised by Engineer Cory Horton of raSmith to locate the right of way,

complete a topographic survey of the rights of way, and prepare and record an easement. A winter dredge is to be bid.

- b. Chair. Oostdik work with Town of Deerfield on snow removal at DNR parking lot near Brown Ln by drafting a municipal agreement putting into writing the shared responsibility for maintenance of Brown Ln and Raether Ln and determining a fee for snow removal done by Town of Deerfield. The parking lot is on the Town of Deerfield side of the road. No action taken.
  - c. Next road to be done in the cycle of borrowing for construction will be mill and overlay of Airport Rd from Newville to Kuhl. Board will add to bid a cold mix from Kuhl Rd to the interstate bridge. No action taken.
  - d. Motion made by Chair. Oostdik to invest over the course of the project \$29,400 in engineering to be paid to Short, Elliot and Hendrickson (SEH) for Rock Lake Rd reconditioning, seconded by Sup. Schroeder. Motion carried. Bridges at Newville Rd and Rock Lake Rd are going to be redone by State DOT in the near future (likely 2020). A TRID grant has been awarded to the Town for work on Rock Lake Rd. SEH is the engineering firm contracted with the state for this bridge work. Chair to clarify payment will be due as work is completed.
  - e. No expenses submitted for reimbursement.
- 11) Correspondence – educational offerings; An upgrade to modems in the election machines of all Jefferson County municipalities is coming. A fee for this will need to be paid from budget that has already been finalized.
- 12) Meetings scheduled were read. Plan Commission will likely be rescheduled to Wednesday, January 2. Joint Rock Lake Committee will not meet in January.
- 13) Motion made by Chair. Oostdik to adjourn, seconded by Sup. Schroeder. Motion carried.

These minutes were approved January 8, 2019.

Sarah FitzGibbon, Town Clerk