

Town of Lake Mills Plan Commission Minutes
June 7, 2016
Town Hall at 8:00 PM

1. Call the meeting to order: Schultz called the meeting to order at 8:00 PM.

Notice posted at the Town Hall, North End Boat Launch and the Cul-de-sac on the Finch Bros. Rd, and posted on the Town of Lake Mills Website, www.townoflakemills.org on June 3, 2016.

2. Roll Call: Members present: Battist, Nass, Peterson, Schultz and Zekoff.

3. Adoption of Agenda: Moved by Nass, second by Battist, that we adopt tonight's published meeting agenda. Carried 5 – 0.

4. Approval of minutes from the May 3 meeting: Moved by Nass, second by Battist, that we approve the Minutes of the May 3 Plan Commission meeting. Carried 5 - 0.

5. Reports

a) **Plan Commission Chairman's report:** No Report

b) **Town Board Report:** Nass gave an oral reminder that the Brew With a View fund raiser will be held at Korth Park on Thursday, June 9 from 5:00 to 8:30 PM. Proceeds will benefit the Jefferson County park system.

c) **County Report:** No Report

d) **ETZ Committee Report:** No Report

e) **Public Works Board Report:** No Report

6. Period for Public Comment and Questions (non agenda items, information only): None

7. Review of Applications Filed: None

8. Old Business:

a) Discussion on new plans presented by Kason for Shorewood Hills North Phase III. Kory D. Anderson, General Engineering Company, Portage and Jason Forest, Kason LLC, were in attendance to present a revised proposal in response to questions raised in October 2015 by the Plan Commission and the Town Board. A significant change was the proposed use of two bioretention areas for water runoff. Three homeowners who would be affected by the development were present and stated that a major concern was the potential loss of extensive common access areas within Shorewood Hills North. Town Chair Hope Oostdik was present and stated that a timeline for the next several months needed to be laid out so that all proper approvals could be obtained, respecting the Town's ten-day in advance of meetings deadline for setting agendas. Issues that will need resolving included:

I. Approval of engineering plans by the Town's consulting engineers.

II. Specifying maintenance access routes to the bioretention fields.

III. Stipulation of who was responsible for maintenance and its cost for the bioretention fields.

IV. Re-platting of some lots will likely be required.

There was not any action taken as more plans preparation was first needed.

Town of Lake Mills Plan Commission Minutes

9. New Business: None

10. Correspondence: Commission members received a copy of the April 25, 2016 Zoning Violation Notice from Rob Klatz, Jefferson County Planning & Zoning Director, to Charles W. Edwards, N6804 Shorewood Hills Road re: shoreline work of removing trees and shrubs without proper permitting.

11. Swearing in of Appointees, Nominations and Election of Officers:

Sarah FitzGibbon, Town Clerk, swore in commissioners Jim Battist and John Schultz for new terms.

Officers for 2015 – 2016 were elected by unanimous consent of the commission: John Schultz, chair; Steve Nass, Vice Chair; and Steve Zekoff, Secretary.

12. Meetings Scheduled:

June 14, 2016 Town Board meeting, 8:00 PM Town Hall

July 5, 2016 Joint Rock Lake Committee meeting, 6:00 PM City Hall

July 5, 2016 Plan Commission meeting, 8:00 PM Town Hall

13. Adjournment: Moved by Nass, seconded by Battist, that we adjourn at 9:14 PM. Carried.

Steven E. Zekoff

Secretary

Town of Lake Mills Plan Commission