

Town of Lake Mills
November 14, 2017

Public Hearing

- 1) Public hearing and special meeting of the electors called to order by Chairperson Oostdik at 7:30pm. Correction to the date on the printed agenda – public hearing is on the 2018 proposed budget. Notice was published in the Lake Mills Leader, and posted at the Town Hall, North End Boat Launch, and Cul-de-sac on Finch Brothers Road and on the town's website: www.townoflakemills.org.
Many electors present.
- 2) Chair. Oostdik opened the floor for public discussion on the 2018 proposed budget. Clerk FitzGibbon provided informational handouts answered questions on how budget revenues are estimated, and expended. Question from Carl Glassford, Shorewood Meadows Dr, regarding status of the handicapped kayak launch. Answer: project is still in progress as the property the launch would be placed on is owned by Jefferson County, and details are being discussed. Money to pay for the launch would come from the Rock Lake account.
- 3) Motion made by Larry Clark, Sunset Dr, to close the public hearing, seconded by Anthony Beard, County Hwy A. Motion carried.

Special Meeting of the Electors

- 1) Chair. Oostdik called special meeting of the electors to order.
- 2) Motion made by Nicole Schrier to approve the total year 2018 highway expenditures of \$191,000, pursuant to section 81.01(3) of Wisconsin Statutes, seconded by Clark. Chair. Oostdik gave a summary of road projects completed in 2017 and planned for 2018. Motion carried.
- 3) Motion made by Donna Thomas to adopt the 2017 town tax levy to be paid in 2018 of \$ local share of property tax and \$150,000 special charge for debt service, pursuant to section 60.10(1)(a) of Wisconsin Statutes, seconded by Clark. Motion carried.
- 4) Town owns a squad car that is being replaced, a tractor ready to transition and a PWC lift ready to transition. Motion made by John Reich, Sandy Beach Rd, to dispose of Town property, allowing the Board to set the limits of disposal prices, seconded by Clark. Motion carried. Squad will be sold on eBay with help of City PD, tractor and PWC lift will be put out for bid and sold in January 2018.
- 5) Motion made by Clark to adjourn special meeting of the electors, seconded by Glassford. Motion carried. Monthly Town Board meeting will begin at 8pm.

Monthly Board Meeting

- 1) Meeting called to order by Chairperson Oostdik at 8:00pm. Notice was posted at the Town Hall, North End Boat Launch, and Cul-de-sac on Finch Brothers Road and on the town's website: www.townoflakemills.org.
- 2) Adoption of Agenda – Motion made by Sup. Schroeder to adopt the agenda as printed, seconded by Sup. Peterson. Motion carried.
- 3) Approval of Minutes - Motion made by Sup. Schroeder to approve the minutes of the October 10, 2017 monthly Board meeting as printed, seconded by Sup. Peterson. Motion carried.
- 4) Treasurer's Report – Motion made by Sup. Schroeder to approve the November Treasurer's Report, seconded by Sup. Peterson. Motion carried.
- 5) General Fund Vouching- Motion made by Sup. Schroeder to approve November disbursements of \$153,139.77, seconded by Sup. Peterson. Motion carried.

- 6) Reports
 - a. Police Report – read by Chief Miller. Patrol boat is having hull repaired. New squad vehicle has been picked up and is in storage awaiting equipment setup. Patrol has been added at Woodfield and Stockbridge following complaint.
 - b. Joint Rock Lake Committee Report – Thank you to Committee and Patricia Cicero for work done on the 10 year Rock Lake management plan. Cicero summarized. All information is available on Rock Lake Improvement Association’s website. Input is still welcomed.
 - c. Plan Commission Report – Sup. Peterson reported. Met November 7, and reviewed and approved Gremmels application to be discussed tonight. Also discussed recommendation for appointments to ETZ committee: Lee Peterson and Sara Muchka.
 - d. Other committee reports –None
- 7) Period of Public Comment and Questions –None
- 8) Application Reviews
 - a. Motion made by Chair. Oostdik to approve shoreland variance request of Fred and Cindy Gremmels, N6772 Shorewood Hills Rd, to allow retaining wall within 75 ft of ordinary high water mark, seconded by Sup. Schroeder. Motion carried.
- 9) Old Business
 - a. Patricia Cicero, Jefferson County Land and Water Conservation Dept., spoke about proposed revisions to Town Ordinance 5-6: Regulating Piers on Rock Lake. Board is looking for input as work is done toward finalizing revisions in early 2018. No action taken.
 - b. Motion made by Sup. Peterson to approve increases in building inspection fees as presented, seconded by Sup. Schroeder. Town’s building inspection contractor, SafeBuilt, suggested a review of the fees in conjunction with renewal of their contract; neither had been addressed since 2009. SafeBuilt prepared a chart comparing Town’s current fees with neighboring communities’, the SE WI Builders Association, and recommended minimums. Plan Commission reviewed the proposed changes at their recent meeting, and have endorsed. Motion carried. New fees will go into effect January 1, 2018. Note the Town retains 10% of the fees collected, 90% stays with the contractor. This is a service provided, not a revenue stream for the Town.
 - c. No action taken on Intergovernmental Agreement with Cambridge Fire and EMS. The agreement is not yet available.
 - d. Motion made by Sup. Schroeder to apply for a Clean Boats Clean Waters grant from WI DNR for 2018, seconded by Chair. Oostdik. Motion carried. Thank you to Patricia Cicero for many hours helping in various ways to make this program successful on Rock Lake. Clean Boats Clean Waters educates boaters about laws enacted to prevent the spread of invasive species. Cicero spoke about invasive species currently found in Rock Lake. Data collected by CBCW inspectors is available from the DNR. The local Town share of program expenses is \$1,025. Thank you to City of Lake Mills for partnering with us and the Joint Rock Lake Committee for help in making this program successful.
 - e. Update from Town’s Attorney, who is working on a claim by the Drainage District #15 that Town is responsible for rocks that are underneath the Koshkonong Creek bridge at Britzke Rd. and need to be removed. Town is being taken to small claims court by the Drainage District. No further action taken.
- 10) New Business
 - a. Motion made by Chair. Oostdik to approve the 2018 Town budget, seconded by Sup. Peterson. Motion carried.
 - b. Rick Roedl, Capital Projects Manager for Daybreak Foods, presented plans for development at Creekwood facility on Crossman Rd. Also present were Keith Kuhlow,

Daybreak Regional Operations Manager, and the project engineer from REA Engineering. Many neighbors and interested parties attended and asked questions. Roedl stressed that changes are continuously being made to the plans, and presented today is the most current, but not final proposal. The new facility is to facilitate cage free demands of customers, and includes adding birds, new equipment, buildings, and ventilation processes. An over the road conveyor to transport feed is proposed and would need to be worked out with the Town. A Daybreak hopes to break ground in spring 2018 with anticipated completion in fall 2020. Citizen questions relate to number of birds, traffic impact, and odor containment. Roedl stated Daybreak knows the site had problems with smell in the past and is making changes to fix that. Board asked Daybreak for a timeline and timely information as plans, permitting, construction, etc. progress. Town will post information and upcoming meetings on the website.

- c. Motion made by Chair. Oostdik to appoint Lee Peterson, Sara Muchka and Sarah FitzGibbon to the joint City/Town Extraterritorial Zoning Committee for a two-year term beginning January 1, 2018, seconded by Sup. Schroeder. Motion carried. The boundary agreement between the Town and City specifies development and growth areas known as ETZ areas.
 - d. Motion made by Sup. Schroeder to approve 2018 contract for animal control with Jefferson County Humane Society for one annual payment in January of \$5,441.80, seconded by Sup. Schroeder. Motion carried.
 - e. No Board expenses submitted
- 11) Correspondence – due diligence notices of public hearings from Dane County Planning & Development concerning amendments to Town of Cottage Grove comprehensive plan and farmland preservation
- 12) Meetings scheduled were read.
- 13) Motion made by Sup. Schroeder to adjourn, seconded by Sup. Peterson. Motion carried.

These minutes were approved at the December 13, 2017 monthly Board meeting.

Sarah FitzGibbon, Town Clerk