

**Town of Lake Mills**  
**October 10, 2017**

**Monthly Board Meeting**

- 1) Meeting called to order by Chairperson Oostdik at 8:00pm. Notice was posted at the Town Hall, North End Boat Launch, and Cul-de-sac on Finch Brothers Road and on the town's website: [www.townoflakemills.org](http://www.townoflakemills.org). Sup. Peterson absent.
- 2) Adoption of Agenda – Motion made by Chair. Oostdik to adopt the agenda as printed, seconded by Sup. Schroeder. Motion carried.
- 3) Approval of Minutes - Motion made by Sup. Schroeder to approve the minutes of the September 12 monthly Board meeting as printed, seconded by Chair. Oostdik. Correction to date of meeting with Steve Wilke on Sept. 20. Motion carried.
- 4) Treasurer's Report – Motion made by Sup. Schroeder to approve the October 2017 Treasurer's Report, seconded by Chair. Oostdik. Motion carried.
- 5) General Fund Vouching - Motion made by Sup. Schroeder to approve October disbursements of \$102,249.77, seconded by Chair. Oostdik. Motion carried.
- 6) Reports
  - a. Police Report – read by Chief Miller. September was busy for boat patrol with nice weather. Boat is in storage, PWC and lift are off water and winterizing maintenance is in process. Plan for disposal of old squad will be discussed at upcoming budget workshop. Chief to gather specs on the vehicle, Clerk to locate title/paperwork.
  - b. Joint Rock Lake Committee Report – No report.
  - c. Plan Commission Report – No report. Applications appear below, and minutes of the October 3 meeting are available for reference.
  - d. Other committee reports – Cambridge Fire and EMS met. Report given by Sup. Schroeder – operating costs are going up and the budget will reflect that.
- 7) Period of Public Comment and Questions – None
- 8) Application Reviews
  - a. Motion made by Chair. Oostdik to approve request for land division/parcel split for Rita Marty, W9554 Britzke Rd, Cambridge lots 1 and 2, seconded by Sup. Schroeder. Motion carried.
  - b. Motion made by Sup. Schroeder to approve request for rezone from A-1 to A-3 for David Hughes, W9122 London Rd, Cambridge, seconded by Chair. Oostdik. Motion carried.
- 9) Old Business
  - a. Roads update – Newville Rd is ready for the next lift, which should be happening in the next 10 days, Conservation Rd, still needs shouldering, Shorewood Hills area roads are done, and Elm Pt road was re-coated. Brushing was identified during the fall road tour and will be started soon, there are several trees in Shorewood designated to come down and are on the list. There are some spot patches to be done yet on Kuhl Rd and Shore Acres. Signs have been replaced at north end boat launch and Mud Lake Rd. Highway budget was reviewed
  - b. Loan application documents from the Board of Commissioners of Public Lands, and requirements thereof were reviewed. As discussed at length in prior meetings dating back several years now, Town is borrowing funds in order to make real improvements to Town roads, the cost of which cannot possibly be funded by the annual highway budget alone. Annual tax levy of \$150,000 is used to pay the principal and interest due on the loan(s). The prescribed preamble and resolutions were presented by Chair. Oostdik and were read to the meeting. Motion made by Chair. Oostdik to adopt said preamble and resolutions as read, seconded by Sup. Schroeder. Town of Lake Mills is therefore applying for a loan of \$276,575.00 from the State Trust Fund of WI at a rate of 3.0% per annum for a term of 2 years for the purpose of financing road construction on Conservation and Newville Roads. Roll call vote taken: Chair. Oostdik – Aye, Sup.

Schroeder – Aye, Sup. Peterson – Absent. Motion carried. *Sup. Peterson was aware this issue was to come before the Board at this meeting, and did not object to the borrowing, or to the Board members voting on the issue in his absence.*

Chair. Oostdik recently attended a Countywide meeting on the current grant cycle. Korth Ln right of way is being staked by the County. Work on Korth Ln is slated for early 2018, and will be paid for jointly by County Highway and Town of Lake Mills.

Applications for mile of roadway are coming due in November. There may be an opportunity to do Rock Lake Rd with grant money and in partnership with the State and/or Town of Waterloo since it is going to be lowered during State bridge work in coming years.

10) New Business

- a. Motion made by Chair. Oostdik to approve 2018-2020 maintenance assessment contract with Equity Appraisal LLC not to exceed \$12,000 per year, seconded by Sup. Schroeder. A separate proposal for exterior only revaluation was presented including fee quote of \$51,000. Town is due for interior inspections in 2020. The 2020 revaluation contract will be discussed further at the November Board meeting.
- b. Clerk and Chair met with the SAFEbuilt Business Development Director and our Supervising Building Inspector for contract review. SAFEbuilt suggests a fee update and is sending us comparable from surrounding communities to help us with making adjustments. Chair would like fee increase and contract recommendations to be reviewed by Plan Commission in November and then come before the Board. No action taken.
- c. Proposed amendments to Ordinance 5-6: Regulating Piers on Rock Lake were presented. Amendments will be published and public hearing will be held in November. See Town's website for a copy of the proposal, or contact Chair, Clerk, or a member of the Joint Rock Lake Committee for a hard copy. No action taken.
- d. Discussion and decision on participation in Clean Boats Clean Waters program was tabled until November. No action taken.
- e. No action taken on Intergovernmental agreement with Cambridge Fire and EMS. May be available for November meeting.
- f. No Board expenses submitted.

11) Correspondence – Satisfaction survey received from road contractor; solicitation for milling services; notice of public input session to be held by Rock Lake Improvement Association on Thursday, October 19; information flyer from RLIA on impact of leaves left in streets; copy of updated letter of credit from Kason; annexation paperwork regarding Optimal Physical Therapy building; due diligence from Dane County Planning; preliminary estimate of 2017 census and DOA newsletter; copy of amended Jefferson County Zoning Ordinance related to shorelands; notice of amendments to County ordinance regulating collection special assessments; levy limit law changes

12) Meetings scheduled were read.

13) Motion made by Chair. Oostdik to adjourn, seconded by Sup. Schroeder. Motion carried.

These minutes are unapproved . Any corrections made thereto will be noted in the proceedings of the next meeting in which they are approved.

Sarah FitzGibbon, Town Clerk