



TOWN OF LAKE MILLS

CURRENT TOWN HALL
1111 SOUTH MAIN STREET (.24 ACRES)

**TUESDAY, APRIL 18, 2023 AT 7PM,
AT THE TOWN HALL, ANNUAL MEETING OF THE ELECTORS.**
Electors need to be present to vote on proposed Town Hall Facilities project.

CURRENT HALL 1,350 SQ FT APPROX.

- Aging building with many needs for maintenance and updating including but not limited to, new restroom fixtures, new windows, doors, gutters and roof. Electric baseboard heating and window unit AC.
- Hall space is 900 sq ft and used for meeting space, elections, storage and administrative work. Capacity of the space is 60-75 people but limited further by the overflow of stored items in the meeting space and does not allow for access control technology. There is no space separation to make the meeting area more versatile.
- Storage and Mechanical Room are one combined space with limited security and is not environmentally safe for records and equipment. There is no dedicated record/file storage space that is secure and fire proof. The electrical panel is located in the current space which poses a potential safety hazard.
- Restrooms are not ADA compliant, nor does the building have space to remodel restrooms to make them ADA compliant.
- Hallway/Foyer space is limited with no entrance foyer/vestibule for crowd control, climate control, doesn't allow a secure access point to the rest of the building and is not ADA compliant.
- The Office space is limited and shared by all staff and police department. It doesn't allow for the level of security that some records, evidence, election records and equipment need. It is used for administrative functions, equipment and storage. Doesn't allow for access control or visual connection between the office and main entrance which makes the building less safe and secure.

SITE: The current site is not located in the municipality in which it serves and causes confusion. There is limited on-site parking and no street parking directly in front of building. Handicap Parking not as accessible to the building as it should be. Flow of site makes it challenging with larger gatherings in addition to the use of neighboring properties crowding the limited space. This site does not allow for future expansion to meet the Town's needs.

This mailer is for informational purposes.



TOWN OF LAKE MILLS

PROPOSED TOWN HALL PROPOSED AREA - HWY S CORRIDOR (3-4 ACRES)

NEW FACILITY 5,250 SQ FT

- ✓ Hall: (1,385 sq ft) Larger meeting spaces for Town meetings and election functions (100-150+ people gathering). Basic kitchenette space included with counter, sink and ample outlets. Space can also be used for training both for municipal and police services.
- ✓ Small Meeting space for 10-12 people in a conference room separate from other spaces.
- ✓ Storage space for tables and chairs adjacent to immediate meeting space allowing for security of equipment and safety. Separate storage space for technology, tech equipment and election equipment that is secure.
- ✓ Secured administrative spaces includes efficiently sized, flexible and organized office and work spaces for variable administrative functions including space for necessary office equipment and secure fire safe storage of records.
- ✓ The Law Enforcement work space is efficient and need-focused; supporting administrative functions and processes, high levels of security, access controls, and the maintenance and storage of evidence, records and equipment.
- ✓ Lobby Space allows for flow of people, ADA accessibility, climate control, access control and separation of spaces.
- ✓ Restrooms will be ADA compliant.
- ✓ Separate, secure Utility/Mechanical room and janitor closet for efficiency and safety.
- ✓ Heated garage space for squad car, supplies and equipment storage.
- ✓ On-site storage shed for highway materials, supplies, signage, small equipment, lake equipment supplies such as buoys, pier supplies, signage with additional space for vehicle, trailer, boat storage.
- ✓ Facility will be equipped with emergency management building support systems including a generator for power outages, surge protectors, emergency lighting and directional signage.
- ✓ Structures will be constructed with sustainability in mind.

SITE: Proposed site is centrally located within the Town of Lake Mills, will have compliant ADA accessibility and parking in addition to ample parking for the public and staff.